

Blue Gum Squash Club (Inc)



Monthly Committee Meeting

Monthly Committee Meeting - online

2nd week of the month

When 08-01-2025 at 19:30

Location: Squashworld Brentwood, 33 Moolyeen Rd, Brentwood WA 6153, Australia

Chairperson Steven JONES

Minute
taker Steven JONES

Present Anthony CAMPBELL (Mens Club Captain), Brett Hainsworth , Josie Jones (Secretary),
Steven JONES (President), Frank LUPIS , Belinda Martella , Louis MEYER , Jonathan
RAFOLS , Vincenzo SCAGLIOTTA , Yvette Yvette

Apologies Rob BLACKETT , Audrey LAZAROO (Ladies Club Captain)

Minutes

1. Outstanding items

- Painting - work has been completed
- Court Doors – Reinstall door closers, only court 1 left to do
- Mens Changerooms - Ventilation issues, club to follow up with Tenn is club, as report provided by Phil Scott
 - Mike advised that City of Melville have attended and are looking into this issue
- Develop a process to report concerns
 - Meeting with Tennis club, all matters relating to the centre need to be raised with Mike, who will liaise with the Tennis Club, who will then help to resolve
 - Squash club should report any issues in writing via email to Mike, that way we have a record.
 - Individuals and the club can raise issues with Mike
 - Current issues
 - None noted
- Develop a process for the club to support juniors to participate in state, national and international events
 - No further progress
- Credit Card - pre paid (2-3K limit)
 - To be explored, Steven can pay any accounts in the interim

2. Centre Improvements / Issues

Current Projects for 2025.

Outdoor Area

- Jonathan & Rob are looking at options to improve the outdoor area, as it is a focal point for the club
- Club will allocate funding from our budget for this project
- Mike has offered funds towards this project as well, need to verify the amount

Signage

- Signs have been removed from Hilton Squash Club, currently in Frank's garage
- Need to have them checked out as they are old, and see if they can be repaired
- Once signage is sorted, then council approval will probably be needed
- It was suggested that the SQUASH painted sign be updated at the same time
- Suggested that other signs around the centre are in need of repair, discuss with Mike to see if he wants to do this at the same time, ie Squashworld sign in carpark
- Committee will arrange for signs to be installed, but will require scissor lifts

Tasks

- ✓ Signs - Contact Gary Harty, ask for opinion on signs
Assignee: Steven JONES
Due date: 18-01-2025
- ✓ Signs - Discuss with Mike, see if he is interested in updating signs
Assignee: Steven JONES
Due date: 18-01-2025

3. Committee - roles

It was discussed that each committee member should have a role, and report to the committee meeting each month. This will help to spread the workload, share the responsibility.

Steven Jones - President

- Main club contact point
- Support Treasurer
- Grant identification and application
- Play Our Way grant sub-committee
- Co-ordinator - Thursday night in-house
- Advertising - maintenance of digital signage via piSignage
- Liaise with Squash WA, Squashworld Brentwood, Blue Gum Tennis Club, City of Melville
- On Squash WA Masters Squash committee
- Level 1 - Squash Aust coach

Louis Meyer - Vice President

- Create brand, identity guidelines for future use
- Development of club policies and guidelines, ie child safe
- Update website to ensure it is club based and link centred based info to centre website.
- Actively use our social media pages – Facebook / Instagram – possible advertising
- Internal communications and strategic advertising - newsletter
- Liaise with state and federal politicians
- Grant identification and application

Josie Jones - Secretary

- Junior co-ordinator, zone development, club development squad
- Support social media content, especially Instagram
- Level 1 - Squash Aust coach
- Level 1 - WSO Referee

Belinda Martella - Treasurer

- Merchandise options - junior shirts, reprints
- Social functions, couple of times per year
- Play Our Way grant sub-committee

Anthony Campbell / Audrey Lazaroo - Club Captains

- Liaises with members to form pennant teams
- Ensures pennant players are eligible to play, and financial
- Key contact for Squash WA enquiries
- Liaise with Pennant committee, and Club Captains group
- Anthony - on Squash WA pennant committee, Level 1 - Squash Aust coach

Brett Hainsworth - Committee

- Social events - annual evening, club tournament, other

Yvette Clement - Committee

- Membership - aim to increase retention, participation, convert casuals to members,

- build Squash WA participation
- Liaise with Squashworld Brentwood
- Play Our Way grant sub-committee
- On Squash WA Board, member of Country Week committee

Frank Lupis - Committee

- Fundraising - annual Bunnings BBQ, promotion of other sources of income - containers for change, entertainment books, ISponsor, new sponsors, business directory

Jonathan Rafols / Rob Blackett - Committee

- Maintenance - identification and support to report or maintain the centre facilities
- PROJECT - explore options to make the outdoor balcony area more appealing
- Liaise with Squashworld Brentwood as required
- Juniors - support development through weekend coaching / game play session (if viable)

Vince Scagliotta - Committee

- Happy to take on any role as new to the committee this year
- PROJECT - work with Jonathan to explore options to make the outdoor balcony area more appealing

What we would like to achieve in the next 12 months:

- Improve the changerooms, showers and toilets
- Explore options to paint the carpark wall - mural, public artworks
- Use the Play Our Way program grant to the fullest capacity
- Update the outdoor area, make this more attractive
- Expose our juniors to more interclub options

4. Calendar of Events

2025 calendar has been developed

Jan - Brentwood Cup

Feb - Doubles

Mar - Brentwood Bash (WA Masters)

Aug - Club Champs (Doubles)

Sep - Club Champs (Singles) / AGM

Oct - Annual Social event

Dec - Gold Day

Other ideas

- Doubles tournament - expand to twice a year
- Host a Come and Try Day - 2 hours, aim to get new people into the centre
- Junior Open Day - attract new juniors to the sport
- One day / half day tournament - short sharp competition, revised scoring, open to all
- Masters / Zones events
- Coaching for new players

Tasks

- ☒ Committe to share ideas for future events

5. Grants

April 2024 - Play Our Way Program - this is a federal grant through the Dept of Health and Aged Care aimed to promote equitable access, build more suitable facilities, and support grassroots initiatives to engage women and girls in sport and physical activity throughout their lives. There are two focus areas - (1) Facilities - safe, accessible, inclusive and welcoming, and increased useage, \$50,000 to \$1.5 mil, (2) **Participation and Equipment - Organisational delivery, quality of programs and support, access, increased involvement across all areas of club development**, \$50,000 to \$1 mil. Projects must be completed by 30 June 2027. Applications close 2.00pm (Canberra time) on 29th April 2024.

We have asked for \$250,000 for the change rooms, and \$75,000 for programs. Thanks to Louis for putting this together.

Aug 24 - we have been invited to submit an application in round 2 of the facilities grant. Sep 24 - application submitted.

Oct 24 - we have been successful with our program grant - \$22,500 per year for 3 years, see separate item for discussion

Dec 24 - we were unsuccessful with the Facilities grant

5.1. Play Our Way Grant - Programs and Equipment

The club has been successful in our funding application for programs and equipment to support women and girls to engage in squash, and to encourage them to remain attached in some way. The funding is significant - \$22,500 per year for three years, so we want to use this in the best possible way. Louis had drafted an outline of how this

program, named FutureSquash, will operate as a starting point. We will a sub-committee to manage the grant activities which will include:

- Advertising and promotion of squash, the centre and the club
- Development of management group, gain feedback from players, parents and interested people, focus groups
- Development of materials, websites, baseline data and programs to support the grant
- Introducing Come and Try days, women's/girls competitions, womens / girls only sessions, coaching
- Exploring motivational guest speakers
- Partnering with Squash WA, Fuel to Go and Play, Squashworld Brentwood and local council

Overall aim is to increase the number of women and girls playing squash at our centre, and as club members, provide opportunities for women and girls to participate, and make it easier for women and girls to engage in our sport. We will also be aiming to increase representation at our club and provide opportunities for women and girls to develop further skills in the sport, either via coaching, development pathways, or officiating.

We are waiting to meet with the funding body to finalise the grant payment and expect this to happen shortly.

Plan for the next 6 months is to:

- Finalise grant arrangements, gather baseline data
- Meet with Mike, agree on future plans
- Update our infrastructure - website, possibly Squashworld website, promotional materials
- Create sub-committee and engage with current women and girls at the club / centre
- Discuss with Squash WA about how best to partner at the State & National level

Louis and Steven to work with Belinda and Yvette in the initial stage of this grant. Other committee members available to support as needed.

13th November - Discussion at this meeting

- Steven presented a draft plan of activities for this financial year (will circulate with minutes)
- Steven has created a brief survey to capture data we currently don't hold, but need to report on (committee approved this be sent to members)
- Louis provided an overview of the changes proposed to our website and will obtain a quote for this to be updated, and some additional branding work. Expected cost - \$2500
- Equipment - club will purchase equipment to run the girls and womens programs, racquets, balls, grips. We will also create some 'starter' packs for purchase - racquet, grip, ball, headband etc in a tie bag. Steven will talk to Mike / Racquet Shop to get the best deal we can
- Participation - do we offer subsidised (or free) membership for all female players in 2025 as part of our strategy. Based on this year's membership the cost would be around \$1800
- Grant money not yet received but will be paid very soon (UPDATE - 23/11 -

\$22,500 received)

- There is an acquittal process that we need to follow, so we are going to need to manage this project carefully
- Next step - sub-committee to meet and commence planning

8th January - We have the following activities planned for this financial year (2024-25):

- Invite all current women and girls to be part of developing and delivering any activities
- Come & Try sessions – monthly for next 6 months, first session – Weds 15th Jan – aimed at juniors and Ladies
- Infrastructure – we are updating our website and communication strategies to better enable us to reach and target key populations
- Coaching – we will be re-starting a coaching course aimed at teenage girls, and one aimed at beginner Ladies
- Coaching – we will be offering some one-off coaching sessions to help women & girls improve their skills
- Equipment – we have purchased equipment to enable us to provide all gear needed to participate in the sport
- Sponsorship – we will be providing monetary support to female players to participate in state training and squads

Come & Try Sessions - Lids and Ladies

- Jan 15th - Wednesday - 10.00am to 11.30am (Steven)
 - Sue Hillier / Pascale Louka & Paige to the Ladies courts
 - Steven / Josie / Eric / Ashton to run the kids courts
 - Yvette will manage from upstairs
 - Link Kids to our Junior Program
 - Ask Ladies if they would be interested in Ladies Program, highlight what exists at other clubs
- Feb 22nd - Saturday - 1.00pm to 2.30pm (Jonathan / Brett)
- Mar 28th - Friday - 5.00pm to 6.30pm - BBQ
- Apr - No session
- May 12th - Monday - 6.00pm to 7.30pm
- Jun 15th - Sunday - 1.00pm to 2.30pm

Tasks

- ✓ POW - Email Come & Try Dates
Assignee: Steven JONES
Due date: 17-01-2025
- ✓ POW - Come & Try Session plan to be shared
Assignee: Steven JONES
Due date: 19-01-2025
- ✓ Feb Come & Try Session to be advertised
Assignee: Steven JONES
Due date: 18-01-2025
- ✓ Invite members to meeting to discuss grant and seek assistance
Assignee: Steven JONES
Due date: 17-01-2025

6. Standing Items (for update)

The following items will be updated at each committee meeting but may not need discussion.

6.1. Membership

Membership - priorities for 2025 - We finished with 199 members for 2024 (203 for 2023, 209 for 2022)

1. Aim to keep our current members (109 have renewed / joined for 2025 to date)
2. Work with Mike to increase membership numbers.

Discussion - we have created a flyer with details of club membership, that we can send out to prospective members as they contact us via the website. Membership enquiries to allocated to one committee member for follow up. Information - EOI, club contacts, calendar, events, etc to be collated.

Tasks

- ☒ Develop new member pack for distribution
Assignee: Steven JONES
Due date: 31-01-2025

6.2. Fundraising

Note discussed at this meeting.

6.3. Sponsorship

Sponsorship of the club is an important part of our revenue, and we are fortunate to have a number of long term sponsors supporting the club. Steven presented a draft of a sponsorship package to be sent out to our community for 2025. The aim is to provide members with an opportunity to advertise their business at no cost and then increase their exposure with the club on sliding monetary scale - websites, newsletter, naming rights, business directory, advertising.

Draft sponsorship package has been sent out to all members, we have had several current sponsors renew, and one new sponsor join the club. 2025 Business Directory to be updated once sponsors are confirmed.

New Sponsor - Tech Talk (Luke Missak)

Renewing Sponsors - Scott & Assoc (Phil Scott), Danzalin (Nick Ratcliffe), Massage on the Run (Dan Andersson), Simply Magic Drycleaning (Belinda Martella)

To be confirmed - 2B Chauferred, Franks Lawnmowing, Pritchard Francis, Lumen IT, Slab & Garden City

6.4. Merchandise

Current stock available for purchase

- Polo Shirts (\$40) - 1 x Kids 14, 3 x Med, 3 x Large, 1 x X-Large
- T-Shirt (playing) (\$38) - 1 x Large, 1 x 2XLarge
- T-Shirt (casual) (\$25) - 1 x Small, 1 x Med, 2 x Large

Shirts for Juniors have been order, expected to arrive in early March. All junior members will receive a shirt as part of their membership in 2025.

6.5. Pennants

Autumn season - The next season of Pennants commences on Tuesday 11th February. If you want to play in a team next season then you need to do the following:

- Enter the 'event' via Squash WA by 31st January – this will cost \$28 and is done online.
- Join the club for 2025 (if you haven't already)
- Let our Club Captains – Anthony Campbell / Audrey Lazaroo – know that you have entered, and if you have a team, let them know who is in your team
- Email – committee@bluegumsquash.org – put Autumn Pennants in the subject line

If you need a reserve, please contact Anthony Campbell or Steven Jones, as we may have some options available.

Contact the committee if you are interested in being in a team for future pennant seasons, or as a reserve.

State League

- State Grade now moving to Tuesday. Their previous seasons do not line up with Pennants.
- Anthony advised Pennant Committee aware this will affect the availability of Courts for "Home matches" – increases the complexity of scheduling. Noted that scheduling is in realm of SqWA
- Discussed that it would be beneficial for State League to join pennant structure and become the pinnacle event on Tuesday nights. Need to contact Heddwyn Brahma to clarify what is planned.

Officiating Session - Brentwood - 28th January from 6.30pm

All current and prospective pennant players are encouraged to attend this free session on refereeing. This will help build confidence and skills and ultimately make it a more enjoyable experience. Registrations are via Squash WA events page - <https://www.revolutionise.com.au/squashwa/events/270955>

Squash WA Fees for 2024-25 (1st July to 30th June)

New Squash WA members are able to join for 2024/25 via our portal

- <https://www.revolutionise.com.au/bgsci/rego/start> - and membership will expire 30 June 2025. Registrations for the remainder of the year are now discounted.

Categories of Registration

Compete (\$121.00) - this is for any players competing at a National Level - Squash Australia events

Local (\$110.00) - This is *for any players competing at a State Level - pennants, tournament* etc - most of us fit in this group - Squash WA events

Lifestyle (\$44.00) - This is for club members who would like insurance coverage, can reserve for pennants twice before needing to upgrade

Support (\$22.00) - For those who are in a support role and what to keep connected to Squash WA and Squash Aus

Digital (\$0.00) - Free option for all players at any level to keep in touch with what it is happening

Most of players will fit into the **LOCAL or LIFESTYLE category**. There will be benefits attached to some memberships (Squash TV for Compete and Local), and discounts, which are still to be determined.

Tasks

- ✓ State League - Contact Heddwyn to clarify what is planned for 2025
Assignee: Steven JONES
Due date: 18-01-2025
- ✓ Officiating Session - Encourage pennant players to attend
Assignee: Anthony CAMPBELL
Due date: 24-01-2025

6.6. Squash WA - Masters

Squash WA Master committee and WA Masters Squash Association met to discuss the future management of the Masters 'pathway' during. The aim is for both committees to work together to develop, support and deliver a consistent calendar of events for Masters players, and to share expertise and workload to cater for as many players as we can.

Calendar may include - State Age Titles, National Titles, Masters events in most sanctioned tournaments, teams events, 'social' tournaments and challenge evenings to attract new players, Friday night league, social events, social events, club based events, development of zone identity - plus some new initiatives.

The Australian Masters Championships are being held in Perth next year (Mirrabooka), so put these dates in your diary and start preparing. Planning is underway with a joint committee working on the details.

- Individual - 5th - 7th September
- Teams - 9th - 13th September
- Trans-Tasman Tests - 3rd, 4th & 8th September

Volunteers are needed to support the committee with this event, if you are interested, please contact Steven Jones.

6.7. Juniors

Junior Program - Monday afternoons - 4.00pm to 5.30pm

- Average of 35 kids each week
- highest number has been 43 this year
- around 60 kids each year come for at least one session
- club development court, beginners (novice) court, 5 courts of general coaching
- we are almost at capacity, more support with coaching would help
- looking to offer another option for juniors to participate - weekend or afternoon session focussed on game play

Representatives:

National - Hannah Slyth

State - Hannah Slyth, Josie Jones, Kayla Clarke, Ella Clarke

Talent Squad - Ashton Clement, Sterling Slyth

Futures Squad - Noah Tan, Miranda Clark, Jasper Tapley, Joyce Tsao

7. Refereeing

Refereeing - What to know more about the rule and how to referee matches?

The World Squash Officiating website has courses for referees and players to help them better understand and apply the rules during competition. It's free to access so check it out!

WSO Website This would be useful for all pennant players to complete!

Squash WA is keen for every club to have a level 1 referee, we currently have Josie qualified to this level. Anyone else who is interested please contact the committee, as we will support you to achieve this.

The club will be promoting the **Level 0** refereeing course for ALL PENNANT players in 2025. Ideally this would be a pre-requisite, but realistically it is about motivating players to be more confident and consistent when having to referee matches as part of the pennant experience. Further details to follow in January 2025. Course can be accessed [HERE](#) if you want to do it now.

The Level 0 course is a free, basic introduction to the rules of squash. Designed for players, coaches, referees, squash enthusiasts, and parents, this course provides an excellent opportunity to learn more about the sport of squash.

8. Lease - Alcohol consumption

Steven & Mike attended a meeting with the Tennis Club in regard to the new lease arrangements.

- Tennis club now have a 21 year lease, this extends to Mike as the licensee
- City of Melville have advised that they will be expecting full compliance of the lease arrangements
- One issue is the consumption of alcohol - clause 5.6(e) of the lease - *"must not sell or dispense alcohol from the Premises or allow alcohol to be sold or dispensed from the Premises without the prior written consent of the Lessor and then only in accordance with the provisions of the Liquor Control Act 1988; and any policy of the City relevant to the sale and/or consumption of alcohol on Council property."*
- The Tennis club are currently seeking consent from the City of Melville for players to BYO alcohol to events, and have been asked to provide an internal policy to the council for approval

The wider issue is whether the club is able to operate our current fridge arrangements (Masters as well), as it is likely that we need to apply for a licence.

- Discussion with Dept of Liquor Licencing - regular opening times probably exclude any exemptions, felt that the Club Restricted Licence (\$1000 application fee, \$325 pa) was probably needed
- Possible exemption - Small Functions, but seems unlikely - need to make further enquiries

8th Jan - UPDATE - We currently have a BYO policy endorsed for use by members, and are waiting for the council to advise if they support the club's use of the small functions exemption, which has been supported by the Tennis Club. Once this is received, then their needs to be some discussion with the Tennis Club and Licensee to agree on the terms that we are able to operate, as the Tennis club are seeking the Squash Club to sign an indemnity against any damage that may be caused by club activities.

It is the opinion of the committee that club would be operating within the legal guidelines, so an indemnity shouldn't be required.

Tasks

- ✓ Exemption - Follow up outcome from City of Melville
Assignee: Steven JONES
Due date: 17-01-2025
- ✓ Exemption - Arrange meeting with Licensee / Tennis Club
Assignee: Steven JONES
Due date: 31-01-2025

End of minutes.

Summary of matters arising are tabled on the following page.

Minutes of Monthly Committee Meeting on 08-01-2025

Summary of Matters Arising

Tasks

Item	Task	Assigned to	Due date
2.	Signs - Contact Gary Harty, ask for opinion on signs	Steven JONES	18-01-2025
2.	Signs - Discuss with Mike, see if he is interested in updating signs	Steven JONES	18-01-2025
4.	Committe to share ideas for future events		
5.1	POW - Email Come & Try Dates	Steven JONES	17-01-2025
5.1	POW - Come & Try Session plan to be shared	Steven JONES	19-01-2025
5.1	Feb Come & Try Session to be advertised	Steven JONES	18-01-2025
5.1	Invite members to meeting to discuss grant and seek assistance	Steven JONES	17-01-2025
6.1	Develop new member pack for distribution	Steven JONES	31-01-2025
6.5	State League - Contact Heddwyn to clarify what is planned for 2025	Steven JONES	18-01-2025
6.5	Officiating Session - Encourage pennant players to attend	Anthony CAMPBELL	24-01-2025
8.	Exemption - Follow up outcome from City of Melville	Steven JONES	17-01-2025
8.	Exemption - Arrange meeting with Licensee / Tennis Club	Steven JONES	31-01-2025