

Blue Gum Squash Club (Inc)



Monthly Committee Meeting

Monthly meeting of the Blue Gum Squash Club committee

When 09-10-2017 at 03:00

Location: Squashworld Brentwood, 33 Moolyeen Rd, Brentwood WA 6153, Australia

Chairperson Steven JONES

Minute taker Steven JONES

Present Jeremy CLAUDIUS , Jordan HUGHES , Jan INGRAM , Steven JONES (President), Frank LUPIS , Barbara MILLS , Irene PETKOVICH (Deceased) , Steve TAPLEY , Madeleine (Maddy) TUSHINGHAM

Minutes

1. Welcome to the new committee

Steven welcomed the new committee to the first monthly committee meeting and thanked everybody for volunteering to be part of the committee for 2017-18.

Committee members were asked to share what they would like to achieve in the next 12 months, and if they had any particular interests that they would like to focus on. Following is a summary of this discussion.

- Review feedback from members over the past 12 -24 months in relation to events, improvements requested
- Aim to hold another joint event with the Tennis Club
- Look at ways we can improve communication with members - Facebook, SMS, Webpage, Team App
- Develop a website for the club (Steve T interested in developing this, with content from committee), aim to have an up to date information page, plus ability to store historical club information
- Helping members understand the rules better, both in relation to umpiring, and an understanding of what can be done within teams, with reserves etc. Maybe create a FAQ for this, have access to videos, organise an umpiring session at the club
- Continue to liaise with Kane, Melville and the Tennis Club to progress the roof issue, and the status of the courts. Aim to get a written plan for when things will be done, and by whom.

Decision

Monthly Committee meetings will be held - 2nd Monday of the month, at 7.00pm, at the Squash Club

Tasks

- ✓ Contact Neil Butler to organise an umpiring session at Blue Gum for January 2018
Assignee: Madeleine (Maddy) TUSHINGHAM
Due date: 31-12-2017
- ✓ Provide feedback from past member surveys to committee for review
Assignee: Steven JONES
Due date: 31-10-2017
- ✓ Follow up with Kane to ascertain current progress with court roof issues
Assignee: Steven JONES
Due date: 31-10-2017

2. TidyHQ - contacts and pricing

We have been using this website for managing our financial information and member database for the past 12 months. It was a free site and recently announced that it was no longer going to be free, and the cost would be around \$40 per month, based on the current size of our club. Steve Tapley and myself have written to them advising that we think this cost is too high, and requested that they consider an interim pricing structure of around \$20 per month for smaller clubs. We are waiting to see the outcome of this discussion.

The advantages of using this website are that we are all able to access the member information, and members are able to update their own details as they change. We can create multiple contact groups as needed, and our financial information, once entered, is much easier to manage than using the old excel spreadsheet format of the past.

Once we have further information, the committee will need to make a decision as to whether we continue to use this website.

Decision

Review the pricing on the TidyHQ site once plans details are finalised, this should be by 26th October.

3. 40th Anniversary Dinner

Current numbers are 55 people for this function. This is smaller than hoped for but still a good turn out. Irene will confirm the numbers with the venue tomorrow, and the band and photo booth balances will be paid. Some people have nominated tables, so Irene & Maddy will sort these requests out, expecting tables of 10.

Function starts at 6.30pm, canapes will be served from 6.45pm, dinner from 7.45pm. Photo booth will be available from 7.00pm to 9.00pm, band will play from 7.30pm to 11.00pm. Function finishes at 11.30pm.

All preparations are pretty much sorted. Irene will order balloons for the tables to be delivered. If any further assistance is required prior to the day, then Irene & Maddy will contact committee members.

Tasks

- Pay balance of photo booth hire (\$199), and confirm time (7.00-9.00pm)
Assignee: Steven JONES
Due date: 11-10-2017
- Pay balance of band hire
Assignee: Steve TAPLEY
Due date: 14-10-2017

4. 2017 Xmas Function

We need to start considering what we would like to do this year for our Xmas Function. Last year it was held in house, and the year before was at the Tradewinds Hotel. Both had reasonable turn outs.

Decision

Committee to think about options for Xmas Function and be prepared to discuss at the next committee meeting.

*End of minutes.
Summary of matters arising are tabled on the following page.*

Minutes of Monthly Committee Meeting on 09-10-2017

Summary of Matters Arising

Decisions

Item Decision

1. Monthly Committee meetings will be held - 2nd Monday of the month, at 7.00pm, at the Squash Club
2. Review the pricing on the TidyHQ site once plans details are finalised, this should be by 26th October.
4. Committee to think about options for Xmas Function and be prepared to discuss at the next committee meeting.

Tasks

Item	Task	Assigned to	Due date
1.	Contact Neil Butler to organise an umpiring session at Blue Gum for January 2018	Madeleine (Maddy) TUSHINGHAM	31-12-2017
1.	Provide feedback from past member surveys to committee for review	Steven JONES	31-10-2017
1.	Follow up with Kane to ascertain current progress with court roof issues	Steven JONES	31-10-2017
3.	Pay balance of photo booth hire (\$199), and confirm time (7.00-9.00pm)	Steven JONES	11-10-2017
3.	Pay balance of band hire	Steve TAPLEY	14-10-2017